

Government of Himachal Pradesh  
Department of Panchayati Raj.

NO.PCH-HB (1)4 /2016-P.Secy. 49613-733 Dated the 17/8/2019.

Shimla-171 009

Notification

Whereas the draft Himachal Pradesh Panchayati Raj (Appointment and Conditions of Service of Panchayat Secretary in Zila Parishads) Rules, 2019 were published in the Rajpatra, Himachal Pradesh dated 25<sup>th</sup> June, 2019 for inviting objections and suggestions from the general public, vide the department notification of even number dated 14<sup>th</sup> June, 2019 as required under section 186 of the Himachal Pradesh Panchayati Raj Act, 1994 (Act No. 4 of 1994):

And whereas, the objection(s)/suggestion(s) received during the stipulated period have been duly considered by the State Government:

Now, therefore, in exercise of the powers conferred by section 186 of the Himachal Pradesh Panchayati Raj Act, 1994 (Act No. 4 of 1994), the Governor of Himachal Pradesh is pleased to make the following rules, namely:-

- Short title            1. These rules may be called the Himachal Pradesh Panchayati Raj (Appointment and Conditions of Service of Panchayat Secretary in Zila Parishads) Rules, 2019.
- Definitions.        2. (1) In these rules, unless the context otherwise requires,--
- (a) "Act" means the Himachal Pradesh Panchayati Raj Act, 1994; and
- (b) "Director" means the Director of Panchayati Raj, Himachal Pradesh;
- (c) "Form" means a Form appended to these Rules.
- (2) The words and expressions used but not defined in these Rules shall have the same meaning as respectively assigned to them in the Act.
- Number of Posts.    3. There shall be such number of posts of Panchayat Secretary as sanctioned and may be sanctioned by the State Government from time to time in the respective Zila Parishads.
- Scale of Pay        4. The scale of pay for the post of Panchayat Secretary shall be as under:-

(a) Pay band for regular appointees: PB-RS. 5910-20200 + 1900 Grade Pay, and after two years 10300-34800+3200 grade pay.

(b) Emoluments for contractual appointees: 5910+1900 GP 7810 per month

Type of post  
(whether  
selection or non-  
selection post.).

Age for direct  
appointment.

5. Not applicable

6. A person to be appointed as Panchayat Secretary shall be eligible if he is having the age between 18 and 45 years:

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on ad-hoc or on contract basis:

Provided further that if a candidate appointed on ad-hoc basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his such ad-hoc or contract appointment;

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/ Other Categories of persons to the extent permissible under the General or Special Order (s) of the State Government

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servant before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitution of such corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. The concession will not, however, be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the Post(s) is/are advertised for inviting applications, or on the date of the Employment Exchange, if the case may be.

(2) Age and experience, in the case of direct appointment, are relaxable if the

discretion of the State Government in case the candidate is otherwise well qualified.

Minimum educational qualifications required for direct appointment.

7. 1. (i) Bachelor's Degree or its equivalent, from any recognized Institution approved by the H.P. Government/University Board. the candidate(s) should possess a minimum speed of 30 words per minute in English Type-writing or 25 words per minute in Hindi Type-writing on Computer. or

(ii) MBA in Rural Development from H.P. University, the candidate(s) should possess a minimum speed of 30 words per minute in English Type-writing or 25 words per minute in Hindi Type-writing on Computer. In case of non qualifying of the required no. of candidates under this clause, the post will be filled up from general category.

(iii) Should have the knowledge of "Word Processing" in Computer as prescribed by the Recruiting Authority.

(2) Preference shall be given to those candidates who have knowledge of customs manners and dialect of Himachal Pradesh and suitability for appointment in the peculiar condition prevailing in the Pradesh.

Whether age and educational Qualifications prescribed for direct recruits will apply in the case of other appointee (s)

8. Age:- Not Applicable

Educational Qualification:- Not applicable.

Period of Probation.

9. The regular appointee shall remain under probation for a period of two years subject to such further extension for a period not exceeding one year, as may be ordered by the Secretary Zila Parishad in special circumstances and reasons thereof to be recorded in writing.

Method (s) of appointment and percentage of post(s) to be filled in by various methods

10. (i) 77% by way of direct recruitment on regular basis or on contract basis, as the case may be.

(ii) 03% by way of direct recruitment on regular basis or on contract basis, as the case may be, from amongst the MBA in Rural Development from Himachal Pradesh University

Essential  
requirement for  
direct / contract  
appointment

In case of  
recruitment by  
lateral entry  
(ies)

Selection for  
appointment.

National  
Pension Scheme

Conditions of  
Service for  
regular  
appointees

Selection for  
appointment to  
the post by  
Contract  
Appointment.

11. The candidate to be appointed as Panchayat Secretary should be bonafide resident of Himachal Pradesh.

12. 20% Tailoring Teacher appointed in Gram Panchayats having 10 years service, passed minimum 10+2 examination from a recognized Board approved by the Himachal Pradesh Government and should have knowledge of word processing and working on various software being implemented at GP level. Due to dying cadre of Tailoring Teacher their recruitment will be done on the basis of minimum required qualification and then 20% quota reserved for them will be given to direct recruitment on regular basis or on contract basis, as the case may be.

13. The selection to the post in case of direct or contractual appointment, as the case may be, shall be made on the basis of criteria fixed by Government from time to time or Himachal Pradesh Staff Selection Commission Hamirpur or other recruiting Authority, as the case may be, so consider necessary or expedient by a written test or practical test, the standard/ syllabus etc. of which, will be determined by the Commission/other recruiting authority or by the State Government, as the case may be.

14. The regular Panchayat Secretary under the Zila Parishad Cadre shall be entitled for availing the facility of National Pension Scheme (NPS) as may be notified by the State Government.

15. The other conditions of service in the case of regular appointees shall apply mutatis-mutandis as are applicable in the case of State Government employees equivalent to the category.

16. Notwithstanding anything contained in these rules, contract appointment to the post will be made subject to the Terms and Conditions given below:-

### **(I) CONCEPT:**

(a) Under this policy the Panchayat Secretary in Zila Parishad will be engaged on contract basis initially for one year which may be extendable on year to year basis.

Provided that for extension/renewal of contract period on year to year basis the Chief Executive Officer Panchayat Samiti shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/extended by appointing authority.

### **(II) POST SHALL BE IN THE PURVIEW OF HPSSC, HAMIRPUR AND OTHER RECRUITING AGENCY TO BE DECIDED BY THE GOVERNMENT.**

The Secretary Zila Parishad after obtaining the approval of the Government to fill up the vacant posts on contract basis shall send requisition to the Himachal Pradesh Staff Selection Commission Hamirpur or any other recruiting agency, as the case may be, to be decided by the Govt. for appointment/selection.

(c) The selection shall be made in accordance with the eligibility conditions specified in these rules.

### **(III) CONTRACTUAL EMOLUMENTS:**

The Panchayat Secretary appointed on contract basis will be paid consolidated fixed contractual amount @ 7810 P.M. (which shall be equal to minimum of the pay band + Grade pay). 3% of the minimum of pay band + grade pay of the post as annual increase in contractual emoluments for the subsequent years(s) will be allowed if contract is extended beyond one year.

### **(IV) APPOINTING/DISCIPLINARY AUTHORITY:**

The Chief Executive Officer of the concerned Zila Parishad will be the appointing and disciplinary authority but for day to day control i.e. with respect to attendance, tour programme, sanction of leave up to 15 days, work and conduct on respect of contractual and Reviewing Authority of ACR in respect of regular Panchayat Secretary of Zila Parishad Cadre, shall be Chief Executive Officer Panchayat Samiti and the Panchayat Secretary shall also work under the overall supervision of Chief Executive Officers of Panchayat Samiti. Secretary ZP shall be head of office for Panchayat Secretary.

### **(V) SELECTION PROCESS:**

Selection for appointment to the post in the case of Contract Appointment will be made by the Himachal Pradesh Staff Selection Commission, Hamirpur or other recruiting agency, as the case may be, on the basis of criteria fixed by Government or if so considered necessary or expedient by a written test or practical test the standard/syllabus etc. of which will be determined by the Commission or by the State Government, as the case may be.

### **(VI) APPOINTMENT AND AGREEMENT:**

After appointment of a candidate, he/she shall sign an Agreement as per Form-II appended to these rules.

### **(VII) TERMS AND CONDITIONS:**

- (a) The contractual appointee will be paid fixed contractual amount of Rs. 7810/- P.M. (which shall be equal to minimum of the pay band + grade pay). The contractual appointee will be entitled for increase in contractual amount i.e. 3% of minimum of the pay band + grade pay of the post for further extended year(s) and no other allied benefits such as seniority/selection scales etc. will be given.
- (b) The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.
- (c) Contract Appointee will be entitled for one day casual leave after putting one month service. This leave can be accumulated up to one year. No leave of any other kind is admissible to the contract appointee. He/She shall not be entitled for Medical Re-imbursment and LTC etc. only maternity leave will be given as per rules.
- (d) Unauthorized absence from the duty without the approval of the Executive Officer Panchayat Samiti or appointing authority as the case may be, shall automatically lead to the termination of the contract. Contract Appointee shall not be entitled for contractual amount for the period of absence from duty.
- (e) An official appointed on contract basis who has completed three years tenure at one place of posting will be eligible for transfer on need basis within the respective Zila Parishad on administrative ground.

- (f) Selected candidate will have to submit a certificate of his/her fitness. In case of a Government/Registered Medical Practitioner Woman candidate, pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The woman candidate will be re-examined for fitness from an authorized Medical Officer Practitioner.
- (g) Contract appointee will be entitled to IA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
- (h) Provisions of service rules like FR/SR Leave Rules, GPF Rules, Pension Rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this Column.

Appointing Authority and allocation of Panchayats.

17. The Chief Executive Officer of concerned Zila Prishad shall be the appointing authority and letter of appointment shall be issued by the Chief Executive Officer Zila Parishad, who shall depute the Panchayat Secretary in a Panchayat Sahayak within the district and also allocate the Gram Panchayats to a Panchayat Secretary.

Seniority of Panchayat Secretary.

18. The seniority of the regular Panchayat Secretary shall be determined from the date of joining prepared at district level and consolidated and maintained at Directorate level for the Panchayat Secretary who had initially been appointed as Panchayat Sahayak. Director may frame other rational guidelines for determining the seniority. However, the seniority of candidates appointed through Board Commission shall be maintained on the basis of merit, so devised by the Board Commission.

Reservation.

19. The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes, Scheduled Tribes, Backward Classes, Other Categories of persons issued by the Himachal Pradesh Government from time to time.

Job Chart.

20. The job chart for the Panchayat Secretary shall be such as may be specified by the Director from time to time.

Training and Examination.

21. The members of the service shall have to qualify examination or to undergo

such courses for training to be specified by the Director, from time to time

Provided that three chances shall be provided to qualify such examination within five years and in the event of not qualifying the examination by the concerned employee, the increment of such employee shall be liable to be stopped without cumulative effect.

**Power to relax.** 22. Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, relax any of the provisions(s) of these rules with respect to any class or category of person (s) or post (s).

**Repeal and Savings.** 23. (1) On and from the date of commencement of these rules, the Himachal Pradesh Panchayati Raj (Appointment and Conditions of Service of Panchayat Sahayaks in Zila Parishads) Rules, 2014 published vide notification No. PCH-HA(1)11/2010-I-6674-6815, dated 16-07-2014 shall stand repealed.

(2) Notwithstanding such repeal, any appointment made or anything done or any action taken, under the rules so repealed, shall be deemed to have been validly made, done or taken under these rules.

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**FORM-I**  
**[See rule 14(VI)]**

**APPOINTMENT LETTER**

With reference to the application for the post of Panchayat Secretary received from  
Shri/Smt./Kumari ..... son/wife/daughter of Shri ..... resident of village  
..... Tehsil ..... district ..... it is informed that the said Shri/Smt./Kumari

..... has been selected for the said post. Therefore, he/she is hereby offered appointment  
as Panchayat Secretary on the following Terms and Conditions:

1. That there shall be paid to him a remuneration of rupees ..... (in figures) ..... (in words) per month;
2. That no other allowance, whatsoever admissible to the employees of State Government from time to time shall be paid to him;
3. That the appointment shall be on contract basis for a period of one year from the date of joining;
4. That the appointment shall further be subject to terms and conditions laid down in the rules and agreement ;
5. That the antecedent verification certificate to the satisfaction of the Panchayat from the Executive Magistrate or two Gazetted officers known to him at least for the last three years shall be given by him at the time of submission of joining report;
6. That the appointment shall be subject to the production of Certificate of Medical Fitness issued by the Chief Medical Officer of the concerned district before joining to the post; and
7. That the attested copies of original certificates in respect of educational qualifications, caste, bonafide resident, physically handicapped, member belonging to below poverty line or part experience, as the case may be, shall be submitted along with joining report

In case, the above terms and conditions are acceptable to him, he/she may report for execution of the contract agreement as well as for joining duty in the office of undersigned immediately but not later than fifteen days from the date of issue of this appointment letter.

Place : .....

Date : .....

Shri/Smt./Kr. \_\_\_\_\_

Chief Executive Officer,  
Zila Parishad \_\_\_\_\_  
District \_\_\_\_\_  
Himachal Pradesh.

**FORM-II**  
**[See rule 14(VI)]**

**AGREEMENT**

Form of contract/agreement to be executed between the Panchayat Secretary and Chief Executive Officer Zila Parishad \_\_\_\_\_ Designation of the Appointing Authority).

This agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_  
the year \_\_\_\_\_ Between Sh./Smt. \_\_\_\_\_ S/o D/o W/o Shri  
\_\_\_\_\_ R/o \_\_\_\_\_

Contract appointee (hereinafter called the FIRST PARTY), AND the Zila Parishad through its Secretary Zila Parishad (hereinafter referred to as the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Panchayat Secretary on contract basis on the following terms and conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a Panchayat Secretary for a period of 1 (one) year commencing on day of \_\_\_\_\_ and ending on the day of \_\_\_\_\_. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on \_\_\_\_\_ and information notice shall not be necessary.

Provided that for further extension/renewal of contract period the Chief Executive Officer Panchayat Samiti shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be Rs.7810/- per month.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good or if a regular incumbent is appointed/posted against the vacancy for which the FIRST PARTY was engaged on contract.
4. Contractual Panchayat Secretary will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any kind is admissible to the contractual Panchayat Secretary. He will not be entitled for Medical Reimbursement and LTC etc. Only Maternity Leave will be given as per rules.

Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. A contractual Panchayat Secretary in Zila Prishad will not be entitled for contractual amount for the period of absence from duty. An official appointed on contract basis who has completed three years tenure at one place of posting shall be eligible for transfer on need based basis within the concerned Zila Prishad on administrative grounds.

- 7. Selected candidate will have to submit a certificate of his/her fitness from Government/Registered Medical Practitioner. In case of women candidates pregnant before twelve weeks will render her temporarily unfit till the confinement is over. The woman candidate shall be re-examined for fitness from an authorized Medical Officer/Practitioner.
- 8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
- 9. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s). IN WITNESS the FIRST PARTY AND SECOND PARTY have hereon to set their hands the day, month and year first above written.

IN THE PRESENCE OF WITNESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

(Signature of the FIRST PARTY)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Full Address)

IN THE PRESENCE OF WITNESS:

\_\_\_\_\_

(Name and Full Address)

(Signature of the SECOND PARTY)

(Name and Full Address)

By order

Secretary (Panchayati Raj) to the  
Government of Himachal Pradesh.

49613-733 Shimla-9, dated 19/8/2019

Endst.No. PCH-HA(1)4/2016-Panchayat Secy.-

Shimla-9, dated 19/8/2019

Copy forwarded for information and necessary action to:-

1. All the Deputy Commissioners in Himachal Pradesh.
2. All the Chief Executive Officers, Zila Parishad, H.P.
3. All the District Panchayat Officer-cum-Secretary, Zila Parishad H.P.
4. Principals, PRTI, Mashobra, Thunag, Baijnath.
5. All the Block Development Officers-cum-Chief Executive Officers of Panchayati Samitis in Himachal Pradesh.
6. e-Gazette.
7. Guard File.

Joint Secretary (Panchayati Raj) to the  
Government of Himachal Pradesh.

संख्या: पीसीएच-एचबी (1)12/2006-नियुक्ति-II-75706  
हिमाचल प्रदेश सरकार,  
पंचायती राज विभाग।

पञ्जीकृत



रजिस्ट्रार,  
हिमाचल प्रदेश विश्वविद्यालय,  
शिमला-5, हिमाचल प्रदेश।

शिमला-9,

दिनांक

10 दिसंबर, 2020

विषय:-

To convey the decision taken by the committee (Constituted vide Notification No. I-78/94-HPU (Genl.) Vol-IV dated 24-09-2020 by the University on the D.O. letter No. PCH-HB(1)1/2006-Niyukti-2-56671 dated 04th September, 2020 of the Director, Panchayati Raj, H.P.) in the meeting on 29-09-2020 at 11:00 A.M. Supply of information by the office of the Director, Panchayati Raj, H.P. to the Registrar, HPU with regard to the decision of the Committee.

महोदय,

उपरोक्त विषय पर इस कार्यालय के पत्र संख्या: PCH-HB(1)01/2006-Niyukti-2-63138, दिनांक 20 अक्तूबर 2020 के क्रमांक (1) a में संलग्न जिला परिषद काडर में पंचायत सचिव (अनुबन्ध) के पद पर नियुक्ति हेतु प्रेषित विषय सूची में कार्मिक विभाग हिमाचल प्रदेश सरकार की अधिसूचना संख्या: Per(AP.B) B (15)-5/2014, दिनांक 17-04-2017 में अंकित प्रावधानों के दृष्टिगत पंचायत सचिव (अनुबन्ध) के पद पर नियुक्ति हेतु आयोजित लिखित परीक्षा हेतु अंको का आवंटन विषयवार निम्न प्रकार से किया जाता है :-

Sr. No	Type	No of Questions	Total Marks	Syllabus
1	Witten Test	(Each Question will be of 1 mark)	85	
	a) English	20	20	10+2 Level
	b) Hindi	20	20	10th Level
	c) Mathematics	20	20	10th Level
	d) General Knowledge	25	25	Including G.K. of HP, Everyday Science, Social Science, Current affairs (National)
2	Skill test of the qualifying nature	Computer typing English 30 WPM or Hindi 25 WPM and Knowledge of Word Processing in Computer for who qualify written test.		

Skill test के लिए अभ्यर्थियों की वरीयता उक्त विवरणिका के क्रम संख्या-1 में प्राप्त अंको के आधार पर तैयार की जाएगी। Skill test के लिए प्रथम चरण में एक पद के प्रति तीन पात्र उम्मीदवारों को आमंत्रित किया जाएगा। यदि संबन्धित उम्मीदवार Skill test उत्तीर्ण नहीं कर पाते तो उसके निचले क्रम से उम्मीदवार तब तक Skill test के लिए बुलाए जाएंगे जब तक वांछित उम्मीदवार चुनित नहीं होते। परन्तु जिन अभ्यर्थियों द्वारा लिखित परीक्षा में 50 प्रतिशत से कम अंक अर्जित किए गए हैं, को Skill test के लिए आमंत्रित नहीं किया जाएगा। किन्तु अनुसूचित जाति/जनजाति संवर्ग के लिए आरक्षित पदों के प्रति इन संवर्गों के उम्मीदवारों को 5 प्रतिशत की छूट दी जाएगी।

उम्मीदवार द्वारा Skill test उत्तीर्ण करने पश्चात उन्हें कार्मिक विभाग की अधिसूचना संख्या: Per(AP.B) B (15)-5/2014, दिनांक 17-04-2017 में अंकित प्रावधानों के तहत Pro-rata weightage के अंक आवंटित करने उपरान्त वांछित संवर्गवार उत्तीर्ण उम्मीदवारों की वरीयता सूची तैयार की जाएगी।

उत: उक्त मामले में यथानुसार शीघ्र आगामी कार्रवाई करने की कृपा करें।

भवदीय

ARC (Adminy)

ललित कर्ण (भा 0 प्र 0 से 0)  
निदेशक, पंचायती राज विभाग,  
हिमाचल प्रदेश, शिमला-9.



संख्या:पीसीएच-एचबी(1)1/2008-नियुक्ति-2-1827  
हिमाचल प्रदेश सरकार,  
पंचायती राज विभाग।

“ओपनीय”  
18

सेवा में,

रजिस्ट्रार  
हिमाचल प्रदेश विश्व विद्यालय  
समरहिल शिमला-5

शिमला-171009,

दिनांक

16 जनवरी, 2020.

विषय:-

पंचायती राज के जिला परिषद काडर में पंचायत सचिव (अनुबन्ध) के 239 पदों को सीधी भर्ती द्वारा भरने बारे।

महोदय,

उपरोक्त विषय आपके कार्यालय पत्र संख्या: हि0प्र0वि (सचिव)एसटी-2019- 2585 दिनांक 12 जुलाई, 2019 के सन्दर्भ में मुझे आपको सूचित करना है कि विभाग द्वारा प्रदेश की पंचायती राज संस्थाओं में जिला परिषद काडर के अधीन पंचायत सचिव (अराजपत्रित श्रेणी-111) के दिनांक 19.8.2019 को अधिसूचित नियुक्ति एवं सेवा शर्तें नियम, 2019 में अंकित प्रावधानों के तहत पंचायत सचिव की श्रेणी के प्रदेश की विभिन्न जिला परिषदों में रिक्त 239 पदों को सीधी भर्ती द्वारा भरा जाना प्रस्तावित है। जिन पदों का जिला परिषदवार ब्यौर निम्न प्रकार से है:-

क्र०सं०	जिला परिषद	जिला में सीधी भर्ती के रिक्त पदों की संख्या
1.	बिलासपुर	09
2.	चम्बा	02
3.	हमीरपुर	18
4.	कांगड़ा	50
5.	किन्नौर	01
6.	कुल्लू	14
7.	लाहौल स्पिति	02
8.	मण्डी	50
9.	शिमला	50
10.	सिरमौर	22
11.	सोलन	19
12.	ऊना	02
कुल योग:-		239

उक्त विवरणिका में दर्शाये गये प्रत्येक जिला में रिक्त पदों को जिला परिषद काडर में पंचायत सचिव की श्रेणी के दिनांक 19.8.2019 को अधिसूचित नियुक्ति एवं सेवा शर्तें नियम, 2019 (प्रति संलग्न) के नियम 10 (i) व (ii) में अंकित प्रावधानों के तहत पात्र श्रेणी के अभ्यर्थियों में से प्रदेश सरकार द्वारा समय-2 पर जारी आरक्षण


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उम्मीदवारों के अनुसार भरा जाना प्रस्तावित है, जिस हेतु सम्बन्धित जिलों द्वारा संधारित उक्त श्रेणी के सीधी भर्ती आरक्षण रोस्टर अनुसार इन पदों को जिस-2 संवर्ग से भरा जाना प्रस्तावित है का ब्यौरा जिलावार इस पत्र के साथ अनुबन्ध- पर संलग्न है। इन पदों को जिलावार पृथक-2 से भरने हेतु आयोजित लिखित परीक्षा कुल 100 अंको की होगी जिसमें हिन्दी, अंग्रेजी, गणित व समान्य ज्ञान विषय के 25-25 अंक होंगे तथा लिखित परीक्षा में आरक्षण अनुसार सम्बन्धित संवर्ग में वरीयता (Merit) के आधार पर उम्मीदवार को सम्बन्धित जिला परिषद काडर में नियुक्ति हेतु नामित किया जाना प्रस्तावित है। इसके अतिरिक्त किसी चयनित उम्मीदवार द्वारा अपने नियुक्ति प्रस्ताव को अस्वीकारने की अवस्था में सम्बन्धित संवर्ग से एक पद के प्रति कम से कम तीन उम्मीदवारों की वरीयता (Merit) के आधार पर प्रतीक्षा सूची भी जिलावार तैयार की जानी होगी।

अतः आपसे अनुरोध है कि पंचायत सचिव की श्रेणी के जिला परिषद काडर होने के फलस्वरूप प्रत्येक जिला में रिक्त पदों को दिनांक 31.03.2020 से पूर्व भरने हेतु नियमानुसार वांछित कार्रवाई शीघ्र अमल में लाने की कृपा करें तथा यदि इस सम्बन्ध में विभाग से किसी प्रकार की अतिरिक्त सूचना की आवश्यकता हो तो, इस कार्यालय को अवगत करवाने की कृपा करें।

संलग्न-यथाचर्चित

भवदीय

  
(निमित्त) जैन  
निदेशक एवं विशेष सचिव (पंचायती राज)  
हिमाचल प्रदेश सरकार शिमला-

दूरभाष संख्या: 0177-2623820 (e-mail: Drdd himachal@gmail.com)

## अनुबन्ध-1

पंचायती राज विभाग के अधीन जिला परिषद काडर में पंचायत सचिव अनुबन्ध (राजपत्रित श्रेणी-111) के पे बैंड 5910-20200+1900 ग्रेड पे में सीधी भर्ती द्वारा भरे जाने वाले 239 पदों का जिलावार ब्यौरा:-

क्र० सं०	जिला परिषद	संवर्ग	स्नातक	एम०बी०ए० (ग्रामीण विकास)	जिला में सीधी भर्ती द्वारा भरे जाने वाले कुल पदों की संख्या
1.	बिलासपुर	अनुसूचित जाति	02	00	02
		अनुसूचित जाति (मू०पू०सै०)	01	00	01
		अनुसूचित जन जाति (मू०पू०सै०)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
		अन्य पिछड़ा वर्ग	03	00	01
		अन्य पिछड़ा वर्ग (मू०पू०सै०)	01	00	03
जिले के कुल पदों की संख्या:-			09	00	09
2.	चम्बा	अनारक्षित (स्व०सेनानी० आश्रित)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
जिले के कुल पदों की संख्या:-			02	00	02
3.	हमीरपुर	अनुसूचित जाति	01	00	01
		अनुसूचित जाति (बी०पी०एल०)	01	00	01
		अनुसूचित जाति (मू०पू०सै०)	02	00	02
		अनारक्षित (EWS)	01	00	01
		अनारक्षित (वशिष्ठ खिलाड़ी)	01	00	01
		अनुसूचित जन जाति	02	00	01
		अन्य पिछड़ा वर्ग	01	00	02
		अन्य पिछड़ा वर्ग (बी०पी०एल०)	01	00	01
		अन्य पिछड़ा वर्ग (स्व०सेनानी)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
		अनारक्षित	03	01	01
		अनारक्षित (मू०पू०सै०)	02	00	04
जिले के पदों की संख्या:-			17	01	18
4.	कांगड़ा	अनुसूचित जाति	05	01	06
		अनुसूचित जाति (बी०पी०एल०)	02	00	02
		अनुसूचित जाति (मू०पू०सै०)	02	00	02
		अनारक्षित (EWS)	05	00	02
		अनारक्षित (वशिष्ठ खिलाड़ी)	02	00	05
		अनुसूचित जन जाति	02	00	02
		अनुसूचित जन जाति (मू०पू०सै०)	01	00	02
		अन्य पिछड़ा वर्ग	05	00	01
		अन्य पिछड़ा वर्ग (बी०पी०एल०)	02	00	05
		अन्य पिछड़ा वर्ग (स्व०सेनानी)	01	00	02
		अन्य पिछड़ा वर्ग (मू०पू०सै०)	01	00	01
		अनारक्षित दिव्यांग (Low Vision 2+ortho.1)	03	00	01



		अनारक्षित	11	01	12
		अनारक्षित (भू0पू0सै0)	06	00	06
		अनारक्षित (स्व0 सेनानी आश्रित)	01	00	01
जिले के कुल पदों की संख्या:-			48	02	50
5.	किनौर	अनारक्षित (भू0पू0सै0)	01	00	01
6.	कुल्चू	अनुसूचित जाति (बी0पी0एल0)	01	00	01
		अनुसूचित जाति (भू0पू0सै0)	01	00	01
		अनारक्षित (वशिष्ट खिलाड़ी)	02	00	02
		अन्य पिछड़ा वर्ग	02	00	02
		अन्य पिछड़ा वर्ग (बी0पी0एल0)	02	00	02
		अन्य पिछड़ा वर्ग (भू0पू0सै0)	02	00	02
		अनारक्षित दिव्यांग (Low Vision 1+Ortho. 1)	02	00	02
		अनारक्षित	00	01	01
		अनारक्षित (भू0पू0सै0)	01	00	01
जिले के कुल पदों की संख्या:-			13	01	14
7.	लाहौल स्पिति	अनारक्षित (स्व0 सेनानी आश्रित)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
जिले का योग:-			02	00	02
8.	मण्डी	अनुसूचित जाति	05	01	06
		अनुसूचित जाति (बी0पी0एल0)	02	00	02
		अनुसूचित जाति (भू0पू0सै0)	02	00	02
		अनारक्षित (EWS)	05	00	05
		अनारक्षित (वशिष्ट खिलाड़ी)	02	00	02
		अनुसूचित जन जाति	02	00	02
		अनुसूचित जन जाति (भू0पू0सै0)	01	00	01
		अन्य पिछड़ा वर्ग	06	00	06
		अन्य पिछड़ा वर्ग (बी0पी0एल0)	02	00	02
		अन्य पिछड़ा वर्ग (स्व0सेनानी)	01	00	01
		अन्य पिछड़ा वर्ग (भू0पू0सै0)	01	00	01
		अनारक्षित दिव्यांग (Low Vision 2+Ortho.1)	03	00	03
		अनारक्षित	10	01	11
		अनारक्षित (भू0पू0सै0)	05	00	05
अनारक्षित (स्व0 सेनानी आश्रित)	01	00	01		
जिले के कुल पदों की संख्या:-			48	02	50
9.	शिमला	अनुसूचित जाति	04	01	05
		अनुसूचित जाति (बी0पी0एल0)	02	00	02
		अनुसूचित जाति (भू0पू0सै0)	03	00	03
		अनुसूचित जाति (स्व0 सेनानी आश्रित)	01	00	01
		अनारक्षित (EWS)	05	00	05
		अनारक्षित (वशिष्ट खिलाड़ी)	02	00	02
		अनुसूचित जन जाति	02	00	02

	अनुसूचित जन जाति (बी०पी०एल०)	01	00	01	
	अन्य पिछड़ा वर्ग	06	00	06	
	अन्य पिछड़ा वर्ग (बी०पी०एल०)	02	00	02	
	अन्य पिछड़ा वर्ग (मू०पू०सै०)	01	00	01	
	अनारक्षित दिव्यांग (Low Vision 1+Ortho.1)	02	00	02	
	अनारक्षित	11	01	12	
	अनारक्षित (मू०पू०सै०)	06	00	06	
जिले के कुल पदों की संख्या:-		48	02	50	
10.	सिरमौर	अनुसूचित जाति	01	00	01
		अनुसूचित जाति (मू०पू०सै०)	02	00	02
		अनारक्षित (EWS)	02	00	02
		अनुसूचित जन जाति	02	00	02
		अन्य पिछड़ा वर्ग	01	00	01
		अन्य पिछड़ा वर्ग (बी०पी०एल०)	01	00	01
		अन्य पिछड़ा वर्ग (स्व०सेनानी आश्रित)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
		अनारक्षित	05	01	06
		अनारक्षित (मू०पू०सै०)	05	00	05
जिले के कुल पदों की संख्या:-		21	01	22	
11.	सोलन	अनुसूचित जाति	02	00	02
		अनुसूचित जाति (बी०पी०एल०)	01	00	01
		अनुसूचित जाति (मू०पू०सै०)	01	00	01
		अनारक्षित (EWS)	02	00	02
		अनारक्षित (वशिष्ट खिलाड़ी)	02	00	02
		अनुसूचित जन जाति (बी०पी०एल०)	01	00	01
		अन्य पिछड़ा वर्ग	01	00	01
		अन्य पिछड़ा वर्ग (बी०पी०एल०)	01	00	01
		अनारक्षित दिव्यांग (Low Vision)	01	00	01
		अनारक्षित	00	01	01
		अनारक्षित (मू०पू०सै०)	06	00	06
जिले के कुल पदों की संख्या:-		18	01	19	
12.	ऊना	अनुसूचित जाति (मू०पू०सै०)	01	00	01
		अन्य पिछड़ा वर्ग (मू०पू०सै०)	01	00	01
जिले के कुल पदों की संख्या:-		02	00	01	
भरे जाने वाले कुल पदों की संख्या:-		229	10	239	